



የአዲስ አበባ ከተማ አስተዳደር
አዲስ ነጋሪ ጋዜጣ
ADDIS NEGARI GAZETA
OF THE CITY GOVERNMENT OF ADDIS ABABA

አንደኛ ዓመት ቁጥር ፫
 አዲስ አበባ ሀምሌ ፲ ቀን ፪ሺ

በአዲስ አበባ ከተማ
 ምክር ቤት ጠባቂነት የወጣ

First Year No. 3
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ማውጫ
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የጤና ሳይንስ ኮሌጅ
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የጤና ሳይንስ ኮሌጅ ማቋቋሚያ ደንብ

REGULATION No. 3/2008
A REGULATION TO PROVIDE FOR THE
ESTABLISHMENT OF THE ADDIS ABABA
CITY GOVERNMENT MENELIK II HEALTH
SCIENCE COLLEGE

የአዲስ አበባ ከተማ አስተዳደር በጤና ቢሮ ለሚያከናውነው አገልግሎት ባለሙያዎችን በማፍራት በሚገባበት የትምህርትና ሥልጠና ተቋም ማቋቋም በማስጠበቅ፤

WHEREAS, it is necessary to establish academic and training institution to train professionals who assist the service of the health sector in Addis Ababa City Government;

የአዲስ አበባ ከተማ አስተዳደር መንግስታዊ የከፍተኛ ትምህርት ተቋም ማቋቋም በአንደኛው በፌዴራል መንግስት የከፍተኛ ትምህርት ተቋማት አዋጅ ቁጥር ፫፻፶፩/፲፱፻፺፭ አንቀጽ ፰/፪/ እና አንቀጽ ፪/፱/ የተደነገገ በመሆኑ፤

WHEREAS the Addis Ababa City government has power to establish higher education institution as provided under Federal Government Higher Education Institution Establishment Proclamation No 351/2003 Article 8(2) and Article 2(9);

የአዲስ አበባ ከተማ አስተዳደር ካቢኔ በተሻሻለው ቻርተር አዋጅ ቁጥር ፫፻፷፩/፲፱፻፺፭ አንቀጽ ፳፫/፩ (ረ) እና በተሻሻለው የአዲስ አበባ ከተማ አስፈጻሚ እና የማዘጋጃ ቤት አገልግሎት ማቋቋሚያ አዋጅ ቁጥር ፬/፪ሺ አንቀጽ ፸፰ መሠረት ይህንን ደንብ አውጥቷል፡፡

NOW, THEREFORE, in accordance with Article 23(1) (f) of the Addis Ababa City Government Revised Charter Proclamation N0 361/2003, as well as Article 78 of the Addis Ababa City Government Executive and Municipal Service Organs Establishment Proclamation No 4/2008, the Addis Ababa City Cabinet issued this Regulation as follows.

ያንዱ ዋጋ...
 Unit price...

አዲስ ነጋሪ ጋዜጣ ፖ.ሣ.ቁ ፳፬፻፵፭
 Addis Negari Gazeta P.O.Box 2445

ክፍል አንድ

፩

፩. አፈጻጸም

ይህ ደንብ “የአዲስ አበባ ከተማ አስተዳደር የዳግማዊ ምኒልክ ጤና ሳይንስ ኮሌጅ ማቋቋሚያ ደንብ ቁጥር ፫/፪ሺ ፩” ተብሎ ሊጠቀስ ይችላል፡፡

፪. ትርጓሜ

በዚህ ደንብ ውስጥ፡-

- ፩. “አስተዳደር” ማለት የአዲስ አበባ ከተማ አስተዳደር ነው፤
- ፪. “ካቢኔ” ማለት የአዲስ አበባ ከተማ አስተዳደር ካቢኔ ነው፤
- ፫. “ቢሮ” ማለት የአዲስ አበባ ከተማ አስተዳደር ጤና ቢሮ ነው፤
- ፬. “ኮሌጅ” ማለት በዚህ ደንብ የተቋቋመው በዳግማዊ ምኒልክ ጤና ሳይንስ ኮሌጅ ነው፤
- ፭. “ቦርድ” ማለት በአስተዳደሩ የሚቋቋም ኮሌጁን በበላይነት የሚመራ አካል ነው፤
- ፮. “የአካዳሚክና ሥልጠና ሠራተኛ” ማለት በማስተማርና በማሰልጠን ወይም በምርምር ተባብሮ ላጁ በተሰማራ ኮሌጁ ሠራተኛ ነው፤
- ፯. “የአስተዳደር ሠራተኛ” ማለት የአካዳሚክና ሥልጠና ሠራተኛ ያልሆነ የኮሌጁ ሠራተኛ ነው፤
- ፰. “ሥርዓተ-ትምህርት” ማለት በልዩ ልዩ የጤና ሙያ መስኮች በመደበኛ የትምህርት አሰጣጥ ስልት በተሰጠው የጊዜ ርዝማኔዎች የቅድመ-ሥራ ሥልጠና ሆኖ፤ በመርሀ-ብር የሚሰጥና በሥራ ላይ የሚያስገኝ ትምህርት ወይም ሥልጠና ነው፤
- ፱. “ሥልጠና” ማለት አጫጭር መካከለኛና ረጅም ጊዜ ማሻሻያ ሥልጠናዎችን ነው፤

PART ONE

GENERAL

1. Short Title

This Regulation may be cited as the “Addis Ababa City Government Menelik II Health Science College Establishment Regulation No. 3/2008”.

2. Definitions

In this Regulation:

1. “Government” mean the Addis Ababa City Government;
2. “Cabinet” shall means the cabinet of Addis Ababa City Government;
3. “Bureau” means the Addis Ababa City Government Health Bureau;
4. “College” means the Addis Ababa City Government Menelik II Health Science College established by this Regulation;
5. “Board” means an organ established by the City government to direct the College;
6. “Academic and Training Staff” means an employee of the college engaged in the teaching, and training or research activity;
7. “Administrative Staff” means an employee of the college who is not an academic and training staff;
8. “Curriculum” means a design of education given in formal and systematic education in different fields of health profession with a certain time limit offered in programme; so as to obtain a diploma in free service;
9. “Training” means short, medium, and long-term professional capacity building training;

፲. “አካዳሚክ ኮሚሽን” ማለት የኮሌጁ ዋናና ምክትል ዲኖች፣ የዲፓርትመንቶችና የጽ/ቤት ሀላፊዎች፣ የመምህራን ተወካዮችን ያቀፈ በኮሌጁ የሚቋቋም፣ ተጠሪነቱ ለዲኑ የሆነ ከትምህርትና ስልጠና ጋር በተያያዘ በአካዳሚክና ልዩ ልዩ ጉዳዮች የማማከርና የመቻቻት ተግባራትን የሚያከናውን አካል ነው።

፩፡፩ ሁለት

የሀገራችን የሥነ ምግባር ትምህርት

ኮሌጅ

፩. መቋቋም

፩. የአዲስ አበባ ከተማ አስተዳደር የዳግማዊ ምኒሊክ የጤና ሳይንስ ኮሌጅ ከዚህ በኋላ “ኮሌፀ” ተብሎ የሚጠራ ራሱን የቻለ ሕጋዊ ሰውነት ያለው የአስተዳደሩ የጤና ሴክተር ከፍተኛ የትምህርት ተቋም በመሆን በዚህ ደንብ ተቋቁሟል።

፪. የኮሌጁ ተጠሪነት ለቢሮው ይሆናል።

፪. ስሜን

ኮሌፅ የሚከተሉት ዓላማዎች ይኖሩታል፡-

፩. በጤናው መስክ ትምህርትና ሥልጠና የመስጠት፣ ምርምርና የማካሄድ፣ አጭር መካከለኛና ረጅም ሥልጠናዎችን ማገዝና የማስተባበር፤

፪. በጤና አገልግሎቱ ውስጥ ላሉ ባለሙያ- ች የሙሉ ማሻሻያ ትምህርት መስጠት፤

፫. በቢሮው ቅድሚያ ላይ ተመርኩዞ የተለያዩ የጤና ሙያ ዘርፎች ላይ የሚሰማሩ መካከለኛ የጤና ባለሙሉ ችን ማሰልጠንና ማስመረቅ፤

፬. ለአስተዳደሩ ትምህርትና ሥልጠና ተቋማት፣ ለትምህርት ቤቶችና ሌሎች አካላት የህብረተሰብ ጤናን በተመለከተ የምክር አገልግሎት መስጠት፤

፭. በአጠቃላይ የጤና ሴክተሩን አቅም ለመገንባት የሚደረጉ ጥረቶችን ማገዝና ማስተባበር።

10. “Academic Commission” means an organ established by the college consisting of the dean and deputy deans, heads of department and offices, representatives of the academic staff , which is accountable to the dean, and carries out counseling and facilitation activities on academic and different matters in connection with education and training.

PART TWO

ESTABLISHMENT, ORGANIZATION, OBJECTIVE, POWERS AND FUNCTIONS OF THE COLLEGE

3. Establishment

1.The Addis Ababa City Government Menelik II Health Science College /hereinafter referred to as the “College” is hereby established by this regulation as the health sector higher education institution of the City Government with a distinct legal personality.

2.The College shall be accountable to the Bureau.

4. Objectives

The College shall have the following objectives:

1. Providing education and training, conducting research, coordinating and assisting short, medium and long term trainings of the health profession;
2. Providing training for health professionals to improve their professional skill;
3. Training and graduating medium level health professionals for different branches of the health sector depending on the plan of the Bureau;
4. Provide counseling service concerning the health of the community for educational and training sectors, schools and other institutions of the City Government;
5. Support and coordinate activities in building the capacity of the health sector generally.

፩. አጠቃላይ

፩. የኮሌጁ አመራር የሚከተለው አደረጃጀት ይኖረዋል፡-

ሀ. አመራር ቦርድ፤

ለ. ዲን፤

ሐ. ሁለት ምክትል ዲኖች፤

መ. አካዳሚክ ኮሚሽን፤

ሠ. ኮሌጁ በየአካዳሚክ ዘርፍ የትምህርትና ስልጠና ሥራ ሚኒስትሩ ዲፓርትመንት ቶች ይኖራታል፡፡

፪. ለሥራው የሚያስፈልጉ የቴክኒክ፣ የድጋፍ ሰጪና የአስተዳደር ክፍሎች ይኖራታል፡፡

፪. ኮሌጁ ሥልጣንና ተግባር

ኮሌጁ በከፍተኛ ትምህርት ተቋማት ማቋቋሚያ አዋጅ ቁጥር ፫፻፶፩/፲፱፻፺፭ ከተመለከተው ሥልጣንና ተግባር በተፈጻሚ የሚከተሉት ሥልጣንና ተግባራት ጁኖራታል፡-

፩. በከተማው በጤና መስክ የትምህርትና ሥልጠና የምርምርና የምክር አገልግሎት መርሃ ግብሮችን ጽቅጽላል፤ ሥራ ላይ ማውሰድ፤

፪. በትምህርት ሚኒስቴር በሚወጣው የከፍተኛ የትምህርት መግቢያ ነጥብ መሠረት የአስተዳደሩ ነዋሪ የሆኑ ተማሪዎችን ይቀበላል፡፡ እንዲሁም በቢሮው በሚሰጠው አመራር መሠረት በሌሎች የሀገሪቱ ክፍሎች ነዋሪ የሆኑ አመልካቾችን ሊቀበል ይችላል፤

፫. ለትምህርትና ሥልጠናው ተመጣጣኝ የሆነ የምስክር ወረቀት እንዲሁም ለከፍተኛ ውጤትና አስተዋጽኦ የሚገባ አካዳሚክ ሜዳሊያ የሽልማት ማዕረግ ይሰጣል፤

፬. የትምህርት፣ የጥናትና የምርምር ክፍሎችን ያቋቁማል፤

፭. በሀገር ውስጥና በውጭ ሀገሮች ካሉ ተመሳሳይ ዓላማ ካላቸው ተቋማት ጋር ግንኙነት ይመሠርታል፤

፮. የሕክምናና የጤና ትምህርትና ሥልጠና መጽሔቶችንና ጋዜጦችን ያሳትማል፤ ያስራጫል፤

5. Organization

1. The College's management shall have the following organizational structure:

- a. Management board,
- b. Dean,
- c. Two deputy Deans,
- d. An academic commission,
- e. The college shall have different departments which co-ordinate educational and training works in each academic sector.

2. The College shall have technical, supportive and administrative section necessary for its function.

6. Power and Function of the College

The College shall have the following powers and functions in addition to power and function stated under the higher Education Proclamation No. 351/2003:

- 1. Devising and implementing, in the area of health, education and training, research and consultancy services in the City;
- 2. Admit students who are residents of Addis Ababa in accordance with the higher education entrance criteria set by the Ministry of Education. It may admit applicants who are residents of other parts of the country in line with the guideline given to it by the Bureau;
- 3. Award qualification certificate equivalent to the education and training offered as well as medals, prizes and title for higher achievements and meritorious contributions;
- 4. Organize academic, and research departments,
- 5. Establish relations with counterpart domestic and foreign institutions having similar objectives;
- 6. Publish and distribute academic and training research findings of medical and health issues using academic journal and gazettes;

፯. ለሚሰጠው ሙያዊ አገልግሎት ተገቢውን ዋጋ ያስከፍላል፤

፰. ልዩ ልዩ ስልቶችን በመቀየስ የራሱን የውስጥ ገቢ በብራህ፣ እንደዚሁም እነዚህን ገቢዎች በከተማው አስተዳደር ፋይናንስ ህግ መሠረት ለትምህርትና ሥልጠና ጥራት በሚጠቅም መልኩ የከተማውን ፋይናንስና ኢኮኖሚ ልማት ቢሮ በማሳወቅ እንዲሁም በቦርዱ በማስፀደቅ መጠቀም ይችላል፤

፱. የንብረት ባለቤት ይሆናል፣ ያስተዳድራል፣ ቅርጽ ዋዋላል፣ በስሙ ይከሰሳል ወይም ይከሰሳል፤

፲. የተግባር አፈፃፀሙንና የበጀት አጠቃቀሙን የየሩብና ዓመታዊ ሪፖርት ለቦርዱ ይቀርባል፤

፲፩. በተግባር ሥራ ልምም በሮፖግራፎችን ጁመራል፣ በስተባብራል፤

፲፪. የአስተዳደሩን ፍላጎት መሠረት ያደረጉና በጤናው መስበላጃ በተኮሩ ሴሚናሮችን፣ አጫጭር ሥልክና ዎችን፣ አወደ ጥናቶችንና ሲምፖዚየሞችን በጽሑፍ ይካሄዳል፤

፲፫. ዓላማውን የሚያዳብሩና የሚያራምዱ ሌሎች ተዛማጅ ተግባሮችን ያከናውናል፡፡

፩. ሥልጣን

ስለ ልብ ልብ አካላት ሥልጣን፣ ተግባርና አቅጣጫ

፯. የቢሮው ስልጣንና ተግባር

ቢሮው የሚከተሉት ስልጣንና ተግባራት ይኖሩታል፡-

፩. አጠቃላይ የኮሌጁን እንቅስቃሴዎች በበላይነት ይመራል ይከታተላል፤

፪. ኮሌጁ ላቀዳቸው ሥልቶች አስፈላጊውን በጀትና ሌሎች እገዛዎች እንዲደረጉለት ለፋይናንስና ኢኮኖሚ ልማት ቢሮና ለሌሎች አካላት ያቀርባል፤ ይከታተላል፤

7. Collect appropriate charges in return for the professional services it render;

8. Devise various mechanisms to develop its own internal income, and utilize such income in accordance with the finance law of the City Government by notifying to the City Finance and Economic Development Bureau and on ratification of the board thereto;

9. Own and administer property, conclude contract, sue and be sued in its own name;

10. Submit to the board quarterly and yearly reports on the performance of its activities and budget utilization;

11. Lead and co-ordinate apparent ship programs

12. Prepare and conduct seminars, short term trainings, researches and symposium focusing on the health sector in accordance with the need of the City Government ;

13. Carry out other related activities that enhance and promote its objectives.

PART THREE

POWER, FUNCTIONS AND ORGANIZATION OF VARIOUS BODIES

7. Power and Function of the Bureau

The Bureau shall have the following powers and functions:

1. Direct and follow up the general activities of the College;
2. Submit to the Finance and Economic Development Bureau and other organizations the necessary budget and other assistance request of plans of the College;

፫. በቦርዱና በኮሌጁ አመራር መካከል የጠበቀ የሥራ ግንኙነት እንዲፈጠር ያመቻቻል፤ □□□ል፤

፬. በዚህ ደንብ መሠረት ከኮሌጁ የሚቀርቡለትን ዓመታዊና ርዕሰ ዓመት ሪፖርቶችና የሥራ ክንውኖች ከዕቅድ አንፃር ጁረመማል፡፡ አስፈላጊውን የቴክኒክ ውሳኔዎች ጽሰል፤

፭. መንግስት ያወጣቸውን ህጎች፣ ደንቦችና መመሪያዎች መከበራቸውን ይከታተላል፡፡ እንዲሁም ሌሎች ጉዳዮችን መርምሮ የኮሌጁን አካዳሚክ ነፃነት በማይጋፋ ሁኔታ ውሳኔ ያስተላልፋል፡፡

፳. የቦርድ አመሠራረት

፩. ኮሌጁ በከተማው አስተዳደር የሚቋቋም ሰባት አባላት ያሉት ከተለያዩ አካላት የተውጣጣ አንድ የአመራር ቦርድ ይኖረዋል፤

፪. ቦርዱ ተጠሪነቱ ለቢሮ ይሆናል፤

፫. ቦርዱ ዝርዝራቸው ከዚህ በታች የተመለከተው አባላት ይኖሩታል፡-

ሀ. በቢሮው ሚኒስትር ሰብሳቢ፤

ለ. ቢሮ ሰሪ ኃይል ልማት መምሪያ ኃላፊ/ተከፋጃ አባል፤

ሐ. የአስተዳደሩ የፋይናንስና ኢኮኖሚ ልማት ቢሮ ላባ/ተከፋጃ አባል፤

መ. በአዲስ አበባ ውስጥ ከሚገኙት ከፍተኛ የትምህርት ተቋማት ዲኖች እና ምክትል ዲኖች መካከል በቢሮው የሚሰየም አንድ ሰው አባል፤

ሠ. የአስተዳደሩ የአቅም ግንባታ ቢሮ ኃላፊ/ተከፋጃ አባል፤

ረ. የኮሌጁ ሥራ አስኪያጅ አባል፤

ሰ. የኮሌጁ ዲን አባልና ፀሐፊ፤

፬. የቦርዱ የሥራ ዘመን አምስት ዓመት ሆኖ ማንኛውም አባል ከኮሌጁ ዲን በስተቀር ለሁለተኛ ሊሰየም ይችላል፤ ሆኖም ከሁለት ዙር የሥራ ዘመን በላይ ማገልገል አይቻልም፤

3. Facilitate and support condition for strong work relationship between the Board and the College;
4. Evaluate the yearly and quarterly reports and performances of the College submitted to it in accordance with this regulation based on plan of the College. It shall decide on technical matters;
5. Followup the implementation of laws, regulations and directives, examine other matters and pass decisions without affecting autonomy of the College.

8. Formation of the Board

1. The College shall have a management board Established by the City Government consisting of seven member, representing different organs;
2. The board shall be accountable to the Bureau;
3. The Board shall have the following members:
 - a. A person named by the BureauChair person,
 - b. Head/representative of the human resource development department of the Bureau Member,
 - c. Head/ representative of the Finance Bureau of the city Government Member,
 - d. One member named by the Bureau among deans and deputy deans of Higher Institutions in Addis Abab Member,
 - e. Head/Representative of the Capacity Building Bureau of the City Government Member,
 - f. The manager of the College Member,
 - g. Dean of the CollegeMember and Secretary;
4. The term of the Board shall be five years. However; except the College Dean, any member of the Board may be redesignate for the second term;

፭. በጉደሉ የቦርድ አባላት ምትክ ኮሌጁና ቢሮው በሚመለከተው አካል በኩል እንዲሟላ ይጠጃል፤

፮. በጉደሉ የቦርድ አባላት ምትክ ኮሌጁና ቢሮው ተተኪ አሞቂ እንዲመረጥ ያደርጋሉ፡፡

፯. ቦርዱ ሥልጣንና ተግባር

ቦርዱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል፡-

- ፩. ኮሌጁን በበላይነት ይመራል፤ ያስተባብራል፤
- ፪. የኮሌጁን ዲንና ምክትል ዲን መርጦ በስንቲባው ማሳል፤
- ፫. መንግስት ያወጣቸውን ፖሊስዎች፣ ሕጎችና ደንቦችን አግባብነት ያላቸው ሌሎች ሕጎች ተፈፃሚነት እንደ ተጠበቀ ሆኖ፣ የኮሌጁ ሀብትና ንብረት ሥራ ላይ መዋሉን ይከታተላል፡፡ ስለሆነም ኑን አለአግባብ የተጠቀመ ባለቤት ሥራ ኃላፊ ያርማል ጥፋቱ ከፍተኛና የተደጋገመ መሆኑ ከተረጋገጠ ያስናብታል፤
- ፬. በዚህ ደንብ የተደነገገው እንደተጠበቀ ሆኖ የኮሌጁን አደረጃጀት፣ የአስተዳደር የውስጥ ደንቦችን እና መርሐ ግብሮችን ያፀድቃል ተግባራዊ መሆናቸውን ይከታተላል፤
- ፭. በኮሌጁ ዲን የሚቀርብለትን ዕቅድ፣ በጀት እና የሥራ እንቅስቃሴ ሪፖርት በዝርዝር አይቶ ያፀድቃል፤ ለቢሮውና ለሌሎች ለሚመለከታቸው አካላት ውሳኔዎችን እንድያውቁት ያደርጋል፤ የውሳኔዎችን ተግባራዊነት በበላይነት ይከታተላል፤
- ፮. የመንግሥት ሠራተኞች ሕግ መሠረታዊ መርሆዎችን በመንተራስ የኮሌጁ አካዳሚክ፣ የምርምርና ስልጠና ሠራተኞች ቅጥር፣ ዕድገት፣ ዲስ ፒሊን፣ አበል፣ ምንዳና ሌሎች ጥቅማጥቅሞችን የሚመለከት መመሪያ ያፀድቃል፤
- ፯. አስፈላጊ በሆነ ጊዜ የኮሌጁ የፋይናንስ ይዞታ ሂሳብ መግለጫዎች ያስቀርባል፤

5. The College and the Bureau may request by the concerned body to representing on the absentees of the Board members.
6. The College and the Bureau may, designate a board member instead of an absentee board member.

9. Power and Function of the Board

The Board shall have the following power and functions:

1. Direct and co-ordinate the College;
2. Recommend the college's Dean and deputy deans for appointment by the Mayor;
3. follow up the proper utilization of the College's properties and assets ,subject to the implementation of policies,lawand regulation and other relevant laws issued by the government take simple disciplinary measure or dismiss the College's official abusing his power as the case maybe;
4. Without prejudice to the provisions in this regulation, ratify and follow up the implementation of the organ structure, internal administrative rules and programs of the College;
5. Approve the annual plan budget and activity report presented by the College dean in detail, notify its decisions to the bureau, and other relevant bodies and follow up the implementation of its decisions;
6. Approve directives regarding employment, promotion, discipline, allowances, wage and other benefits of the College employees on the basis of basic principles of the civil service law;
7. Orders the head of the college to submit financial statements of the College, whenever it is necessary;

፳. የኮሌጁን ስትራቴጂያዊ የልማት እቅፍ ማቅረብ፤

፱. የኮሌጁ ዓላማዎች በሥራ ላይ መዋላቸውን ያረጋግጣል፤ ኮሌጁ በአሃዳሪነት፣ በግልጽነትና ተጠያቂነት መርህ ላይ ተመስርቶ ተግባሩን ማከናወኑን ይቆጣጠራል፤

፲. ጁህ የኮሌጁ ማቋቋሚያ ደንብ እንደ አስፈላጊነቱ ከከተማ ተጨባጭ ሁኔታ እንዲሻሻል ለካብኔውና ለሚመለከተው አካል የውሳኔ ሃሳብ ያቀርባል፤

፲፩. ማርኬታንግ በኮሌጁ የውስጥ ደንብ የሚወሰን ሆኖ በኮሌጁ ማርኬታንግ በአንዱ ማርኬታንግ በተሰጠው ውሳኔ ላይ የሚቀርብ ቅሬታን መርምሮ በመሬ ረሻ አስተዳደራዊ ውሳኔ ይሰጣል፤

፲፪. ኮሌጁ ከአገር ውስጥ እና ከውጭ ሀገር ከፍተኛ የትምህርት ተቋማት ጋር የሚያደርጋቸውን ትምህርት ነክ ስምምነቶች እንደአስፈላጊነቱ ያፀ ማቅረብ፤

፲፫. የኮሌጁን መለያ ምልክት ወይም አርማ ይወስናል፤

፲፬. የራሱን የውስጥ ደንብ ያወጣል፤

፲፭. የሌክቸረር ማርኬታንግ ከሌክቸረር በላይ ያለ ማዕረግ ማቅረብ፤

፲፮. ኮሌጁ ከትምህርት ጋር በተያያዘ የሚያስከፍላቸውን ልዩልዩ ክፍያዎች ይወስናል፤

፲፯. የኮሌጁ የትምህርት፣ የሥልጠናና የምርምር ፕሮግራም ከአዲስ አበባ ሕዝብ ጥቅሞች አንፃር መዘጋጀቱንና በዓላማዎቹ መሠረት ሥራ ላይ መዋሉን ማረጋገጥ፤

፲፰. የኮሌጁን የኦዲተር ሪፖርት ያዳምጣል፤ ለተፈጻሚነቱም ለቢሮው ማስተላለፍ፡፡

7. ቦርዱ አባላት ተቋማትና አባል

፩. ቦርዱ የሚሰጠው ውሳኔ ሕግን በሚጥስበት ጊዜ ለሚያስከትለው ኃላፊነት በውሳኔው ማስተላለፍ እያንዳንዱ የቦርድ አባል ተጠያቂ ይሆናል፡፡ ሆኖም በሀሳብ የተለየ የቦርድ አባል በኃላፊነት አይጠየቅም፤

8. Approves the strategic development plan of the College;

9. Insures the implementation of the objectives of the College and control that the College has carried out its activities on the basis of principles of participation, transparency and accountability;

10. Submit proposal as may be necessary to the cabinet or other responsible organ for the amendment of this Regulation;

11. Evaluate and pass final administrative decision on grievances against the decision of the college or its department. Particulars shall be determined by internal Regulations of the College;

12. Ratify as may be necessary, agreements that the College concludes with local and foreign Higher Education institutes relating to education;

13. Determine the logo or emblem of the College;

14. Issue its own internal Regulation ;

15. Approve a title of lecturer and above lecturer;

16. Fix different payments relating to education charged by the College;

17. Ensures that education on training and research programmes of the College are formulated and implemented in terms of the interests of the people of Addis Ababa and the objectives of the College;

18. Hears audit report of the College and refers the same to the Bureau for implementation.

10. Liabilities and Allowance of Board Members

1. Where the decision of the board violates the law, each member shall be liable for their decision entails. However, a member who has dissented from such decision shall not be liable;

፪. እያንዳንዱ የቦርዱ አባል ከኮሌጁ የውስጥ ገቢ አበል ይከፈለዋል የአበሉ መጠን በቢሮው ይወሰናል።

?? ቦርዱ ስብሰባ ሥነ ሥርዓት

ቦርዱ ፦

- ፩. በፎብ ዓመት መደበኛ ስብሰባ ይኖረዋል። ሆኖም በማንኛውም ጊዜ አስቸኳይ ሁኔታ ሲጋጥም ስብሰባው ስብሰባ ሊጠራ ይችላል።
- ፪. ከአባላቱ መካከል ከግማሽ በላይ ከተገኙ ስብሰባው ምልዓተ ጉባዔ ይሆናል፤
- ፫. ውሳኔውን በአብላጫ ምክር ቤት ስብሰባ፣ ሆኖም በተሰበሰቡ ምክር ቤቶች አካል ከሆነ የቦርዱ ስብሰባ ያለበት ወገን የቦርዱ ውሳኔ ይሆናል፤
- ፬. በዚህ አንቀጽ የተቀመጡት ድንጋጌዎች እንደተጠበቁ ሆነው ቦርዱ የራሱን የስብሰባ ሥነ-ሥርዓት ሊያወጣ ይችላል።

፲፪. ስለ ኮሌጁ ባንና ምክትል ባኖች ሹመትና ተግባራት

- ፩. የኮሌጁ ዲን ባንና ምክትል ዲኖች በቦርዱ አቅራቢነት በቢሮው በብቃታቸው የሚሰየሙ ሲሆን ተጠሪነታቸውም ለቦርዱና ለቢሮው ይሆናል፤
- ፪. በሥራ አፈፃፀም ብቃትማነስ ወይም በሙያ ሥነ-ምግባር ጉድለት ምክንያት ዲኑን ወይም ምክትል ዲኖቹን ቦርዱ ከኃላፊነት ማሰናበት ይችላል።

?? ቦርዱ ሥልጣንና ተግባር

ዲኑ የኮሌጁ ዋና ሥራ አስፈፃሚ ሆኖ የሚከተሉት ስልጣንና ተግባራት ይኖሩታል፦

- ፩. በዚህ ደንብና ቦርዱ በሚሰጠው አጠቃላይ መመሪያ መሠረት የኮሌጁን ሥራ በበላይነት ጽመራል፤ ስብተኞች ራሱን ጽቆኞች ራሱን፤
- ፪. የቦርዱን ውሳኔዎች፣ የመንግስት ሕግ፣ ደንብና መመሪያ በአግባቡ ሥራ ላይ እንዲሰሩ ማረጋገጥ፤

2. Each member of the board shall receive allowance from the internal income of the college, and the bureau shall determine the amount of such allowance.

11. Procedure of meeting of the Board

The Board shall:

1. Meet quarterly; however, it shall meet at any time when emergency so requires and the chairperson calls for a meeting;
2. Have a quorum when more than half of its members are present;
3. Pass decision by a majority vote. When votes are equal, the decision the chairperson votes shall be the decision of the board;
4. Without prejudice to the provisions of this Article, the Board may issue its own meeting procedure.

12. Appointment and Accountability of the Dean and Deputy-Deans

1. The Bureau shall appoint the Dean and deputy Deans of the College up on the recommendation of the Board based on their competence, and they shall be accountable to the Board and the Bureau;
2. The Board may dismiss the dean or deputy deans on account of incompetence or breach of their professional ethics.

13. Powers and Functions of the Dean

Being the chief executive of the College, the dean shall have the following power and function:

1. Direct, administer and control the activities of the College pursuant to this regulation and the general guideline given to him by the board;
2. Ensures that the decisions of the board, the state law, Regulation and directive are properly implemented;

- ፫. የአካዳሚክና ሥልጠና ሠራተኞችን በርባ በሚያወጣው ውስጠ ደንብ መሠረት ይቀጥራል፤ ወይም መቀጠራቸውን ያረጋግጣል፤ ያስተዳድራል፤ ያስናብታል፤
- ፬. በስተማው አስተዳደር የመንግስት ሠራተኞች ሕግ መሠረት ሠራተኞችን ይቀጥራል፤ ያስተዳድራል፤ ከሥራ ያስናብታል፤
- ፭. የኮሌጁን የውስጥ ገቢና በመንግስት የተመደበለትን በጀት የኮሌጁን ዓላማ ለማስፈጸም ስራ ላጁ እንዲውል ያደርጋል፤
- ፮. በርዱ በሚያወጣው ውስጠ ደንብ እና በሌሎች ህጎች መሠረት እንደየ አግባቡ በኮሌጁ ሠራተኞች ወይም ተማሪዎች ላይ የሚቀርብ የዲስፒሲኒን ጉዳይን አይቶ ይወስናል፤
- ፯. የአካዳሚክ ከሚሽኑን ሃሳብ ግምት ውስጥ በማስገባት የኮሌጁን ስትራቴጂያዊና የልማት ዕቅድ በኮሌጁ ማኔጅመንትና አካዳሚክ ከሚሽኑ አስመራ ለቦርድ ቀርጦታ፤
- ፰. የዚህ ደንብ አንቀጽ ፱ ንዑስ አንቀጽ ፲፪ እንደተጠበቀ ሆኖ፤ በኮሌጁ ስም ውሎችን ጽግግር ማል፤
- ፱. በአስተዳደሩ የፋይናንስ ህጎች መሠረት በኮሌጁ ስም የባንክ ሂሳብ እንዲከፈት ያደርጋል፤ ከሚመለከታቸው የሥራ ኃላፊዎች ጋር ያን ቀሳቅሳል፤
- ፲. የኮሌጁን ሥራ ቀልጣፋና ስኬታማ እንዲሆን እንደ አስፈላጊነቱ ለምክትል ዲኖችና ለሌሎች ሥራ ባለሀያላቸው ኃላፊዎች ውክልና ይሰጣል፤
- ፲፩. የኮሌጁን የሥራ አፈፃፀም ሂደትና የበጀት አጠቃቀም በማስመልከት ለቢሮው እና ለቦርዱ በየሩብ መቼ እና በየአመቱ የግምገማ ሪፖርት ያቀርባል፤
- ፲፪. የኮሌጁን የመማር ማስተማር ሂደት እንዲሁም የጥናትና ምርምር ሥራዎች የሚጠናክሩበትን ስልት ጽቀጽላል፤ ለቦርዱ አቅርቦ ሲፈቅድም ሥራ ላይ ባለው ላል፤

3. Employs or ensures the employment of administrators and dismisses academic and training staff in accordance with the internal regulations to be issued by the Board;
4. Employ, administer and dismiss administrative staff in accordance with the civil servants law of the City Government ;
5. Utilize the college's internal revenue and the budget allocated by the government to implement the College's objective;
6. Examine and decide on disciplinary cases of employees and students of the College in accordance with the internal regulation to be issued by the Board and other laws as the case may be;
7. Prepare and submit to the Board the strategic and development plan of the College by discussing with the academic commission and the college management taking into consideration the recommendation of the academic commission;
8. Sign contracts on behalf of the College, without prejudice to Art 9(12) of this Regulation;
9. Open bank accounts in the name of the College and operate with other concerned officials in accordance with the finance laws of the City Government ;
10. Delegate part of his powers and duties to deputy deans and other heads of different sections for the sake of effective performance of activities of the College;
11. Submit to the Bureau and the Board, quarterly and annual evaluation report concerning the performance and budget utilization of the College;
12. Devise strategies by which the teaching learning process as well as the study and research activities of the College may be strengthened and implement the same upon approval by the Board;

፲፫. በቦርዱ የሚሰጡትን ሌሎች ተዛማጅ ተግባሮችን ያከናውናል፡፡

??. **ኮሌጅ ስህተት ሥልጣንና ምርምር ምክትል ሥልጣንና ተባባሪ**

የአካዳሚክ የሥልጣንና ምርምር ምክትል ዲን ተጠሪነት ለዲኑ ሆኖ፡-

፩. የኮሌጁን አካዳሚክ ሥልጣንና ተግባራት በሚመለከት ዲኑን ያማክራል፤ ይረዳል፤

፪. የቦርዱን እንዲሁም የአካዳሚክና ሥልጣን ኮሚሽን ውሳኔዎች እንዲሁም የአካዳሚክና ሥልጣን መመሪያዎችና ደንቦች በሥራ ላይ መዋላቸውን ያረጋግጣል፤

፫. የትምህርት፣ ሥልጣንና የምርምር ተግባሮችን እቅጣቸውን ያስተባብራል፤ ሲፈጸም በሥራ ላይ መሆናቸውን ያረጋግጣል፤

፬. ኮሌጁ የሚሰጣቸው የሥልጣን ሞዴሎች አካዳሚክና ሥልጣን ኮሚሽን ባፀደቀው የትምህርት ካላንደርና ፕሮግራሞች መሠረት መካሄዳቸውን ያረጋግጣል፤ በፍጥነት ሪፖርት ያቀርባል፤

፭. የትምህርትና ሥልጣን ዓላማዎች ለማዳበር አስፈላጊ ድጋፎችና አገልግሎቶች አንዲሟሉ ያደርጋል ስለ አፈፃፀሙ በየጊዜው ሪፖርት ያቀርባል፤

፮. የኮሌጁን የማማከር አገልግሎት ሥራዎች ያስተባብራል፤ በአግባቡ መከናወኑን ያረጋግጣል፤ ስለአፈፃፀሙ በየጊዜው ሪፖርት ያቀርባል፤

፯. በዲኑና በኮሚሽኑ የሚሰጡትን ሌሎች ተግባሮች ያከናውናል፡፡

፲፭. **ኮሌጅ ስህተት ሥልጣንና ልማት ምክትል ሥልጣንና ተባባሪ**

ስህተት ሥልጣንና ልማት ምክትል ሥልጣንና ተባባሪ ለዲኑ ሆኖ፡-

፩. ኮሌጁን የሰው ሀይል፣ ንብረትና ፋይናንስ ጉዳዮች ይመራል ስህተት ሥልጣንና ልማት ምክትል ሥልጣንና ተባባሪ

13. Carry out other related tasks assigned to him by the Board.

14. Power and Functions of the Academic, Training and Research Deputy -Dean of the College

The Academic, Training and research deputy-dean, being accountable to the dean, shall:

1. Advises and assist the dean in respect to the academic and training activities of the College;

2. Ensures the implementation of the decisions of the Board, the academic and training commission as well as academic and training rules and regulations;

3. Co-ordinates the preparation of the plan of academic, training and research activities and shall insure its implementation upon approval;

4. Ensures that the training modules of the College offered and conducted in conformity with the academic and training calendar and programmes approved by the academic commission; submits timely report;

5. Fulfills the necessary supports and services necessary to enhance the Educational and training process and he shall submit performance reports;

6. Co-ordinate consultancy activities of the College, ensures their proper implementation and submits report periodically about the performance thereof;

7. Performs other activities assigned to him by the dean and the commission.

15. Power and Functions of the Administration and Development Deputy-Dean of the College.

The administration and development deputy-dean, being accountable to the dean of the College shall:

1. Direct and co-ordinate the human resource, asset and financial matters of the College;

- ፪. ኮሌጁን ለማሳደግ የታለሙ የልማት ሥራዎች ክቅጣጠር ዝግጅትን ይመራል፤ ያስተባብራል፤
- ፫. ኮሌጁ ለተማሪዎች የሚሰጣቸውን አገልግሎቶች ያደራጃል፤ ይመራል የሚሻሻሉበትን መንገድ ጁቀጃሳል፤
- ፬. የትምህርትና ሥልጠናውን ሂደት ለማዳበር አስፈላጊ የሆኑ ድጋፎችና አገልግሎቶች እንዲሟሉ ያደርጋል፤
- ፭. አጠቃላይ የአስተዳደር ሥራና ልማት የሚጎለብቡበትን ዕቅድ ያዘጋጃል፤ ሲፀድቅም ተግባራዊ መሆኑን ያረጋግጣል፤
- ፮. በበርዱ፣ በዲኑ ወይም በኮሚሽኑ ተለይተው የሚሰጡትን ሌሎች ተግባሮችን ያከናውናል፡፡

?? ኮሌግ አካላዊ ኮሚሽን አሰራር

፩. ኮሚሽኑ የሚከተሉት አባላት ብቻ መያዝ ይኖርበታል፡-

- ሀ. ዲኑ.....ሰብሳቢ፤
- ለ. የአካደሚክ፣ ሥልጠናና ምርምር ምክትል ዲን.....ም/ሰብሳቢ፤
- ሐ. የአስተዳደርና ልማት ምክትል ዲን ...አባል፤
- መ. የምርምርና ሕትመት ጽ/ቤት ኃላፊ...አባል፤
- ሠ. የተከታታይ ትምህርትና ሥልጠና ኃላፊ.....አባል፤
- ረ. የአካደሚክ ሥልጠና ዲፓርትመንቶች ኃላፊዎች.....አባላት፤
- ሰ. የሬጅስትራር ጽ/ቤት ኃላፊ..... አባል፤
- ሸ. በኮሌጁ የአካደሚክ ሠራዊቶች የሚመረጡ ሶስት የኮሌጁ መምህራንአባላት፤
- ቀ. ኮሌግ መከላከያ ተማሪዎች መማክርት ሰብሳቢ..... አባል፤
- በ. ኮሌግ የሴት ተማሪዎች ተከላኪ..... አባል፤
- ተ. የተማሪዎች አማካሪ ኃላፊ.....አባል፤

2. Direct and Co-ordinate the Preparation of developmental activity plan of the College;
3. Organize and direct the services provided to the students by the College; devise ways to improve them;
4. Cause the fulfillment of supports and services necessary to develop the education and training process;
5. Prepare plans aimed at enhancing the overall administrative and development activities of the college; and ensure their implementation upon approval;
6. Perform other activities particularly assigned to him by the Board, the Dean or the Commission.

16 Organization of the Academic Commission of the College

1. The commission shall have the following members:
 - a. The dean.....Chairperson,
 - b. The Academic, Training and research deputy-Dean.....vice-chairperson,
 - c. The Administration and development deputy, dean.....Member,
 - d. The Head of the research and publication office.....Member,
 - e. The head of the continuing education and training section.....Member,
 - f. The heads of the Academic training departments.....Members,
 - g. Head of the registrar office.....Member,
 - h. Three teacher of the college selected by the academic staff of the college.....Members,
 - i. The Chairperson of the council of regular students of the college.....Member,
 - j. The Representative of female students of the College..... Member,
 - k. Head of student's guidance and counselingMember;

፪. ኮሚሽኑ በዚህ አንቀጽ ንዑስ አንቀጽ ፩/ሸ/ ከተጠቀሱት አባላት መካከል የሚመረጥ አንድ ፀሐፊ ይኖረዋል።

?? . ለካሚኮሚሽኑ ሥልጣንና ተባባር

ኮሚሽኑ ተጠሪነቱ ለዲኑ ሆኖ በከፍተኛ የትምህርት ተቋሚት ሚዲያዊ አዋጅ ቁጥር ፫፻፶፩/ ፲፱፻፺፭ አንቀጽ ፴፮ የተመለከተው የሴኔት ሥልጣንና ተግባር ያለው ሲሆን በተጨማሪ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል፡-

፩.የኮሌጅን የትምህርት ካላንደር መርምሮ ፈቃድ፤

፪. በኮሌፀ ክፉ ላጁ ጁፍፍል ፈብራል።

፫. የተለያዩ የትምህርት፣ የሥልጠና፣ የጥናትና የምርምርና የማማከር ንግግራዎችን ፈቃድ ጽል፤ ሲፀድቅም አተገባበራቸውን ይከታተላል፤

፬. በበርዱ የሚወጡ ሌሎች የአካዳሚክ መመሪያዎች በሥራ ላይ መዋላቸውን ይከታተላል በሥራ ላጁ ፈቃድ፤

፭. ለትምህርትና ሥልጠናው ሂደት መሻሻልና መበርጋጠም ዘዴዎች ጽታልማል፤ ተባባራዊ አንዲሆኑ ይጥራል፤

፮. የከፍተኛ ትምህርትና ሥልጠና መመሪያን መሠረት በማድረግ የሥልጣኞችን የፈተና መስፈርት ፈቃድ፤ በሥራ ላይ መዋሉንም ጽቆፍ፤

፯. ስልጣኞች የሚመረቁበትን ነጥብና የምስክር ወረቀት የሚያገኙበትን ሁኔታ በመመሪያ መሠረት ይወስናል፤

፰. የስልጣኞችን ምረቃ መርምሮ ያፀድቃል፤

፱. ኮሌፍ ከተለያዩ ተቋሞች ርዕሰ የማያደረገውን ግንኙነት እንዲጠናከር ሁኔታዎችን ያመቻቻል

2. The commission shall have a secretary to be elected from the members mentioned under sub-article 1(h) of this Article.

17. Powers and Functions of the Academic Commission

The Commission, being accountable to the dean, shall have the following power and function in addition to those of the senate as provided under Article 36 of Proclamation No 351/2003, the Higher Education Institutions Establishment Proclamation:

1. Examines and approves the academic calendar of the College;
2. Discuss and develop the plans of the college;
3. Prepares different educational training, study, and research and consultancy programs and follows up their implementation upon approval;
4. Follows up the implementation of other academic directives issued by the board;
5. Designs different methods to improve and develop the educational and training process and also it shall strive for their implementation;
6. Determines and controls the implementation of the promotion criteria of trainees based on the higher education and training directive;
7. Determines the average point for the graduation of students and conditions for awarding certificate in line with the directive;
8. Examines and approve the graduation of trainees;
9. Facilitates conditions for the strengthening of the relationships the College established with other institutions;

፲. የአካዳሚክ ማዕረጎችን በተመለከተ በመምህራን
□□፪ጽ እድገት ደንብ ተከትሎ የውሣኔ ሀሣብ
ለቦርድ □ቀርባል፤

፲፩. ኮሌጁ በአስተዳደሩ ሥር ካሉ የተለያዩ የጤና
ዘርፎች በኩል የሚቀርቡለትን የምርምር ጥናቶችን
ተቀብሎ፤ መርምሮ ያጸድቃል። ምርምሩን
አካሂዶ ወጤቱን ለሚከመለከታቸው ክፍሎች
□ሰራ□ል፤

፲፪. የኮሌጁ ሰልጣኞች አቀባበል፤ አመዳደብ፤ የትምህርት
ደረጃ አወሳሰን፤ ከሠልጣኞች የሚጠበቅ የዲስፕሊን
ጉዳዮችንና ምረቃን የሚመለከቱ መስፈርቶችን
አዘጋጅቶ ለቦርዱ □ቀርባል፤ ሲ□
□ቁም በሥራ ላጁ □□ላል፤

፲፫. ለስልጠናና ለተለያዩ ጉዳዮች የሚከፈለውን
የአግልግሎት ክፍያ በማጥናት ለቦርዱ ያቀርባል፤

፲፬. የራሱን የስብሰባ ሥነ-ሥርዓት ደንብ ያወጣል፤

፲፭. በቦርዱና በዲኑ የሚሰጡትን ሌሎች ተግባራት
ያከናውናል።

፲፮. ኮሌግ □አካዳሚያዊ ሥልጣና □□□ርትመንት
ካ□ንስሎች አ□፪ጽ□ት

፩. እያንዳንዱ አካዳሚክና ስልጠና ዲፓርትመንት
የዲፓርትመንት ካውንስል ይኖረዋል፤

፪. እያንዳንዱ ካውንስል የአካዳሚክና ስልጠና ዲፓርትመንት
ቋሚ የአካዳሚክ ሠራተኞችን በመሉ ጁጁ□ል፤ የዲፓርትመንቱ ኃላፊ የካውንስሉ ስብሰባ
ይሆናል፤

፫. እያንዳንዱ የዲፓርትመንት ካውንስል ተጠሪነቱ
እንደየአግባቡ ለዲኑ ወይም ለአካዳሚክ ስልጠና
ና ምርምር ምክትል ዲኑ ይሆናል።

?? □ኮሌግ □አካዳሚያዊ ሥልጣና □□□ርትመንት
ካ□ንስል ሥልጣናና ተባባር

እያንዳንዱ የዲፓርትመንት ካ□ንስል፡-

፩. በአካዳሚክና ሥልጠና ዲፓርትመንቱ የሚሰጠውን
የትምህርትና ሥልጠና ፕሮግራም በጊዜ ሠሌዳ
አዘጋጅቶ ያቀርባል፤

10. Submits proposals to the board concerning academic titles according to the career structure of teachers;

11. Examine and approve study proposal recommended by government bodies of the health sector. It shall also conduct the research and disseminate the findings thereof to the concerned bodies;

12. Prepares and submits to the board criteria for the admission, assignment, determination of academic grade points, disciplinary matters and graduation of trainees, and implements the same upon approval;

13. Studies and submits to the board service charges payable for training and other matters,

14. Issues regulation of procedures of its own meeting;

15. Carries out other activities assigned to it by the board and the Dean.

18. Organization of Academic and Training Department Councils of the College.

1. Each academic and Training department shall have a department council;

2. Each department council shall comprise, as members, all permanent academic staff of the Academic and Training Department and shall be presided by the head of the department;

3. Each department council shall be accountable either to the dean or to the academic, training and research deputy- dean, as the case may be.

19. Powers and Functions of the Academic and Training Department Council of the College.

Each Department council shall:

1. Prepare and submit time table for the education and training Programme to be offered by the respective academic and training department;

፪.የትምህርትና ሥልጠና ዘዴው ስለሚሻሻልበት ሁኔታ ሀሳብ □ቀርባል፤

፫.ወደ አካዳሚክና ሥልጠና ዲፓርትመንቱ የሚደለደሉት ሰልጣኞች በሚመለከት ለአካዳሚክ ስልጠናና ምርመር ምክትል ዲን ሀሳብ ያቀርባል፤

፬. በአካዳሚክና ሥልጠና ዲፓርትመንቱ ውስጥ □ሚሰጡትን ፈተናዎች ይቆጣጠራል፤ የፈተና ውጤቶችንም ለሬጀስትራር ጽ/ቤት ያስረክባል፤

፭.የአካዳሚክና ስልጠና ዲፓርትመንቱን የሚመለከቱ የአካዳሚክ ችግሮች የሚፈቱበትን ስልት ይቀይሳል፤

፮. የአካዳሚክና ሥልጠና ዲፓርትመንቱን የሚመለከቱ የአካዳሚክ ጉዳዮች ላይ አስተያየት ጽሰ□ል፤

፯. የራሱን የስብሰባ ሥነ-ሥርዓት ውስጠ ደንብ □□□ል፤

፰. የአካዳሚክና ሥልጠና ዲፓርትመንቱን ዝርዝር ዕቅድ አዘጋጅቶ ለአካዳሚክ ሥልጠናና ምርመር ምክትል ዲን ያቀርባል፤

፱. የአካዳሚክና ሥልጠና ሠራተኞችን ግምገማ በ□ኤሚስተሩ መሬ ረሻ ላጁ □ካሂ□ል፤

፲. በዲኑ ወይም በአካዳሚክ ሥልጠናና ምርመር ምክትል ዲን የሚሰጡትን ሌሎች ተግባሮች ያከናውናል፡፡

? . ስለሌሎች ቅጣጥ □ጠ? ች አመራር አካላት

የኮሌጁ ልዩ ልዩ የአካዳሚክ፣ ሥልጠናና የምርመር ሥራ □□ል ኃላፊዎች አመዳደብና አሠራር ቦርዱ በሚያወጣው ውስጠ ደንብ መሠረት ይወሰናል፡፡

□□ል አራት

ኮሌግን በተለጁ □ሚመለከት □□ጁናንስ ስል□ን

?? . ስለኮሌግ □□ጁናንስ ሥል□ን

በከፍተኛ ትምህርት ተቋማት ማቋቋሚያ አዋጅ ቁጥር ፫፻፶፩/፲፱፻፺፭ ከአንቀጽ ፵፰ እስከ ፶፭ የተደነገጉት እንደተጠበቁ ሆነው፤ ኮሌጁ ውስጣዊ የፋይናንስ ገቢ ይኖረዋል፡፡ አጠቃቀሙ በከተማው አስተዳደር ፋይናንስ ህግ መሠረት ይሆናል፡፡

2. Submit proposals to improve the education and training method;
3. Submit proposals to the academic, training and research deputy dean regarding the assignment of trainees to the respective academic and training department;
4. Supervise examinations administered in the respective academic and training department and shall hand-over the results to the registrar office of the college;
5. Devise and propose strategies by which the problems of the respective academic and training department can be solved;
6. Give opinions on other academic matters concerning the respective academic and training department;
7. Issue internal regulation procedures of its own meeting;
8. Prepare and submit to the academic and training and research deputy -dean detailed plan of the respective academic and training department;
9. Conduct the evaluation of the respective academic and training staff at the end of every semester;
10. Carry out other activities assigned to it either by the dean or by the academic, training and research deputy-dean.

20 Other lower Management Organs of the College

The assignment and functions of heads of the various academic, training and research sections of the college shall be determined by guidelines to be issued by the Board.

PART FOUR

Fiscal Powers Particular to the College

21. Financial powers of the College

Without prejudice to provisions of from Article 48 to 55 of the Proclamation No. 351/2003, the Higher Education Institutions Establishment proclamation, the College shall have internal revenue and its usage shall be in accordance with the financial rules of the City Government.

?? ኮሌግ ሙያ

፩. በአስተዳደሩ ከሚመደብ ዓመታዊ በጀትና በጥገና፤

፪. ከሠልጣኞች ከሚሰበሰብ የሥልጠና ክፍል፤

፫. ከኮሌጁ የውስጥ ገቢ፤

፬. ኮሌጁ ከሚያገኘው ስብረትና ድጋፍ፤ ይሆናል፡፡

?? ቢሮ ማመንጫ ትና ሙያ ቀም ሥልጣን

፩. ኮሌጁ በጥናት ላይ የተመሠረተ የገቢ ማስገኛ እንቅስቃሴዎች ማካሄድና በገቢው የመጠቀም ሥልጣን አለው፤

፪. ኮሌጁ በዚህ አንቀጽ ንዑስ አንቀጽ ፩ መሠረት በሚገኘውን ገቢ በአስተዳደሩ የፋይናንስ ሕግ፤ ደንብና መመሪያ መሠረት ስራ ላይ ያውላል፡፡

?? የሂሳብ መግለጫ ሙያ

፩. የሂሳብ መዝገብ አያያዝን በተመለከተ በሌላ ሕግ የተደነገገው እንደተጠበቀ ሆኖ ኮሌጁ የሂሳብ መዝገብነትን ከደጋፊ ሰነዶች ጋር በትክክልና በተሟላ መልኩ መያዝ አለበት፤

፪. የዚህ አንቀጽ ንዑስ አንቀጽ ፩ ጠቅላላ ድንጋጌ በእንደተጠበቀ ሆኖ ኮሌጁ፡-

ሀ/ ማንኛውንም የኮሌጁን ገቢ ምንጮችን፤

ለ/ የኮሌጁ ወጪዎች፤

ሐ/የሂሳብ ሚዛንና የጥሬ ገንዘብ ፍሰት መግለጫ መዝገቦችን መያዝ አለበት፤

፫. በዚህ አንቀጽ ንዑስ አንቀጽ ፪ ለተደነገገው ግዴታ አፈፃፀም ሲባል የኮሌጁ የበጀት ዓመት የአስተጋጭን የበጀት ዓመት የተከተለ ይሆናል፤

፬. ኮሌጁ የፋይናንስን አፈፃፀም ለፋይናንስና ኢኮኖሚ ልማት ቢሮ ሪፖርት የማቅረብ ግዴታ አለበት፡፡

22. Source of Finance of the College

1. Annual budget and subsidy to be allocated by the City Government;
2. Tuition fee to be collected from the trainees;
3. The College's internal incomes; and
4. Donations and assistance the College may receive.

23. Power to Generate and Utilize Income

1. The college shall have the power to undertake study-based income generating activities and utilize the income there of ;
2. The College shall utilize the income generated in accordance with sub Article (1) of this Article consistent with the finance Laws; regulations and directives of the City Government.

24. Duty to Maintain Books of Account

1. Without prejudice to the provision of other laws, the College shall keep accurate and complete books of accounts and supporting documents;
2. Without prejudice to the provision of sub Article (1) of this Article, the College shall register and keep:
 - a. All incomes of the College and their sources,
 - b. Expenditures of the College,
 - c. Balance sheet and cash flow statements of the College;
3. For the Purpose of implementation of the obligation provided for under sub- Article (2) of this Article the fiscal year of the College shall conform to the fiscal year of the City Government;
4. The College shall have obligation to submit report of its financial implementation to Finance and Economic Development Bureau.

Mayor of the Addis Ababa City